

PASCO COUNTY, FLORIDA  
INTEROFFICE MEMORANDUM

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TO: Honorable Chairman and  
Members of the Board of  
County Commissioners

DATE: 12/24/09 FILE: CD10-169

THRU: Michael Nurrenbrock  
OMB Director

SUBJECT: Subrecipient Agreement for Town of  
St. Leo - Community Development  
Block Grant Program (\$3,037.00)

FROM: George Romagnoli, AICP  
Community Development Manager

REFERENCES: Comm. Dist. 3

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It is recommended that the data herein presented be given formal consideration by the Board of County Commissioners (BCC).

DESCRIPTION AND CONDITIONS:

Effective October 1, 2009, the U.S. Department of Housing and Urban Development (HUD) approved Pasco County's Fiscal Year 2009-10 Community Development Block Grant (CDBG) funding. The total allocation of funds has been divided among several projects approved by the BCC on June 9, 2009. The attached agreement is between Pasco County and the Town of St. Leo, in the amount of \$3,037.00, for preparing a new Comprehensive Plan for 2025 for the Town of St. Leo to conform to the amendments submitted in the Evaluation and Appraisal Report to the Department of Community Affairs. The implementation of the plan will assist the subrecipient in planning the protection of its environmentally sensitive lands and other areas requiring attention, and help develop policies regulating its implementation. These new goals and objectives will be implemented through the Town's Land Development Code (LDC). The amendments to the LDC are expected to be adopted by December 2010. The entire funding will be used towards payment of consultant's fees. The project must be completed by September 30, 2010.

ALTERNATIVES AND ANALYSIS:

1. Approve the attached agreement between Pasco County and the subrecipient mentioned, thus allowing Pasco County to expend grant funds as approved and received under the CDBG program.
2. Deny the attached agreement, which will cause a delay in this project.

RECOMMENDATION AND FUNDING:

The Community Development Division recommends that the BCC approve the attached agreement, authorize the Chairman to execute the three original agreements provided, and direct the Board Records Department to distribute the agreements as follows: retain one original; one original to the Community Development Division, New Port Richey; and mail one original to:

Ms. Joan Miller  
Town Clerk  
Town of St. Leo  
Post Office Box 2479  
St. Leo, FL 33574  
Telephone (352) 588-2622  
Federal ID No. 59-1409312

The total agreement amount of \$3,037.00 will be paid from Account No. B126-811622-33400, and payments will be made as reimbursement to the subrecipient or directly to the subrecipient's contractor.

ATTACHMENTS:

1. Agreements (Three Originals)

GR/SNR/public/ai/ai/mstleo10169/08