

PASCO COUNTY, FLORIDA
INTEROFFICE MEMORANDUM

TO: Honorable Chairman and
Members of the Board of
County Commissioners

DATE: 11/6/07

FILE: CD08-042

THRU: Michael Nurrenbrock
OMB Director

SUBJECT: Subrecipient Agreement for
Bayonet Point Area Housing, Inc. –
Community Development Block
Grant (CDBG) Program

FROM: George Romagnoli, AICP
Community Development Manager

REFERENCES: Comm. Dist. 5

It is recommended that the data herein presented be given formal consideration by the Board of County Commissioners (BCC).

DESCRIPTION AND CONDITIONS:

On December 4, 2001 the Disabled American Veterans (DAV), New Port Richey Chapter 78, was awarded \$45,000.00 in Community Development Block Grant funds to purchase a handicap-accessible van. The van was purchased in March of 2002. Under CDBG guidelines, the agency was required to serve disabled persons through the use of the van until September 30, 2007. In November 2006, the DAV determined that the van was no longer suitable for their purposes and parked the van at the Fox Hollow fleet garage. Community Development asked the agency to consider either selling the van and returning the proceeds to the CDBG program, or finding another not-for-profit agency to take over use of the van. The DAV obtained a new van using other funds and is still providing services to Pasco County disabled veterans.

In March 2007, when it was apparent that no action was being taken by the DAV, Community Development sent out an open solicitation to Pasco County not-for-profit agencies. Out of the ten agencies that responded, seven agencies returned the survey on determination of need. After reviewing the surveys, Community Development determined that Bayonet Point Area Housing, Inc. demonstrated the greatest need. This agency manages Greencastle of Bayonet Point, a HUD 202 apartment complex for seniors.

The attached agreement is between Pasco County and Bayonet Point Area Housing, Inc. and covers the transfer of the 2002 Dodge maxi-van to the agency. The title will be transferred from the DAV to the agency upon approval of this agreement. The agency will be required to use the van for transporting its senior clients for a period of three (3) years.

ALTERNATIVES AND ANALYSIS:

1. Approve the attached agreement between Pasco County and the subrecipient mentioned, thus allowing Pasco County to transfer the van purchased with CDBG funds to Bayonet Point Area Housing, Inc.
2. Failure to approve the attached agreement will cause a delay in this project.

RECOMMENDATION AND FUNDING:

The Community Development Division recommends that the BCC approve the attached agreement, authorize the Chairman to execute the four original agreements provided, and direct Board Records to distribute the agreements as follows: one original to be retained by Board Records; one original to the Community Development Division, New Port Richey; one original to be mailed to:

Ms. Susan Sinderson, Vice President
Bayonet Point Area Housing, Inc.
331 South York Road
Bensenville, IL 60106-2673
Federal ID No. 36-3696590

and one original to be mailed to:

Ms. Kathleen CasaGrande
Greencastle of Bayonet Point
11722 LaMadera Boulevard
Port Richey, FL 34667
Telephone (727) 869-6617

No funding is required.

ATTACHMENTS:

1. Agreements (Four Originals)

GR/JD

APPROVED AGENDA ITEM FOR

DATE _____

BY _____